

कार्यक्रम का नाम :-Block Programme Management Unit

बजट/एफ0एम0आर0 शीर्ष(अनुलग्नक के आधार पर)– Block Programme Management Unit

बजट क्रम संख्या/एफ0एम0आर0 कोड संख्या(अनुलग्नक के आधार पर)–B3.2

कार्यक्रम का संक्षिप्त विवरण(5–10 वाक्य अधिकतम)

राज्य के सभी 533 प्राथमिक स्वास्थ्य केन्द्रों में BPMU(Block Programme Management Unit) स्थापित किया गया है, जिसके तहत प्रति प्राथमिक स्वास्थ्य केन्द्र पर स्वास्थ्य प्रबंधक-1, लेखापाल-1 की नियुक्ति की गयी/जा रही है । सभी प्राथमिक स्वास्थ्य केन्द्रों में BPMU की स्थापना से NRHM के कार्यक्रम को सुचारु रूप से चलाने का उद्देश्य है ।

इकाई राशि (रु0 लाख में)– प्रति प्रखण्ड इकाई राशि निम्नलिखित है :

Sl.No.	Particulars	No of Post	Salary(PM)	Annual Increment (10%) (2009-10)	Annual Increment (10%) (2010-11)	Expense	Amount
1	Block Health Manager	1	12000	13200	14520		174240
2	Block Accountant	1	8000	8800	9680		116160
3	Mobility and Office Expenses					17245	206940
Total							497340

वित्तीय दिशा-निर्देशन–

राष्ट्रीय ग्रामीण स्वास्थ्य मिशन के तहत भारत सरकार से प्राप्त राशि को राज्य स्वास्थ्य समिति, बिहार द्वारा जिला स्वास्थ्य समिति को आवंटित की जाती है। जिला स्वास्थ्य समिति द्वारा पुनः इसे प्राथमिक स्वास्थ्य केन्द्रों को आवश्यकतानुसार राशि विमुक्त की जाती है।

इस संदर्भ में यदि कोई पत्र पूर्व में प्रेषित किया गया हो (पत्र सं० तिथि के साथ उल्लेखित करें)

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संबंधित कार्यक्रम अधिकारी/सलाहकार का नाम–श्री अशोक कुमार सिंह

संबंधित कार्यक्रम अधिकारी/सलाहकार का फोन नंबर–0612–2292059

प्रशासी पदाधिकारी

Annexure 1

ROP/FMR Budget Code No.(as per ROP 2010-11) : Part-B,No.-3.2

ROP/FMR Budget Head:Block Programme Management Unit

Sl.No.	District	PHC	ROP approved amount allocation (in Rs. lakhs)	Committed Expenditure amount Allocation (in Rs. lakhs)	Total District Annual Allocation (FY 2010-11) (in Rs. lakhs)
1	Araria	9	4476060		4476060
2	Arwal	5	2486700		2486700
3	Aurangabad	11	5470740		5470740
4	Banka	11	5470740		5470740
5	Begusarai	18	8952120		8952120
6	Bhagalpur	16	7957440		7957440
7	Bhojpur	14	6962760		6962760
8	Buxar	11	5470740		5470740
9	Darbhanga	18	8952120		8952120
10	East Champaran	27	13428180		13428180
11	Gaya	24	11936160		11936160
12	Gopalganj	14	6962760		6962760
13	Jamui	10	4973400		4973400
14	Jehanabad	7	3481380		3481380
15	Kaimur	11	5470740		5470740
16	Katihar	16	7957440		7957440
17	Khagaria	7	3481380		3481380
18	Kishanganj	7	3481380		3481380
19	Lakhisarai	7	3481380		3481380
20	Madhepura	13	6465420		6465420
21	Madhubani	20	9946800		9946800
22	Munger	9	4476060		4476060
23	Muzaffarpur	16	7957440		7957440
24	Nalanda	20	9946800		9946800
25	Nawada	14	6962760		6962760
26	Patna	23	11438820		11438820
27	Purnia	14	6962760		6962760
28	Rohtas	19	9449460		9449460
29	Saharsa	10	4973400		4973400
30	Samastipur	20	9946800		9946800
31	Saran	20	9946800		9946800
32	Sheikhpura	6	2984040		2984040
33	Sheohar	5	2486700		2486700
34	Sitamarhi	17	8454780		8454780
35	Siwan	19	9449460		9449460
36	Supaul	11	5470740		5470740
37	Vaishali	16	7957440		7957440
38	West Champaran	18	8952120		8952120
Total		533	265082220		265082220.000
State Level Fund Retention			780		780
Grand Total			265083000		265083000

कार्यक्रम का नाम :- Additional Manpower under NRHM (Hospital Manager in FRU)

बजट/एफ0एम0आर0 शीर्ष(अनुलग्नक के आधार पर)-Additional Manpower under NRHM(Hospital Manager in FRU)

बजट क्रम संख्या/एफ0एम0आर0 कोड संख्या(अनुलग्नक के आधार पर)- 3.4A

कार्यक्रम का संक्षिप्त विवरण(5-10 वाक्य अधिकतम)

बिहार की गणना बड़े राज्यों की श्रेणी में की जाती है । इसी कारण राष्ट्रीय ग्रामीण स्वास्थ्य मिशन के अन्तर्गत विभिन्न कार्यक्रमों को सुचारु ढंग से क्रियान्वित करने के लिए उद्देश्य से NRHM के अन्तर्गत अतिरिक्त कार्य बल की आवश्यकता हो सकती है ।

एफ0आर0यू0 का मुख्य कार्य जनका के बीच सार्वजनिक प्रसव को बढ़ावा देना एवं उन्हें 24 X 7 की सुविधा उपलब्ध कराना है । एफ0आर0यू0 का स्वरूप जिस उद्देश्य से किया गया है उसकी वास्तविक स्थिति एवं गुणवत्ता को बरकरार रखने हेतु स्वास्थ्य प्रबंधक की नियुक्ति की योजना है । उपरोक्त पद के लिए भी बजट का प्रावधान किया गया है ।

इकाई राशि (रु0 लाख में)-

Additional Manpower under NRHM (Hospital Manager in FRU)

One Hospital Manager for FRUs Expenses :				
Sl.No.	Particular	No. of Post	Salary (PM)	Amount (for 9 Months)
1	Hospital Manager	1	25000	225000
	Total			225000

वित्तीय दिशा-निर्देशन-

उपरोक्त के अनुसार पी0आई0पी0 की स्वीकृति के उपरान्त वेतन भुगतान किया जा सकेगा ।

इस संदर्भ में यदि कोई पत्र पूर्व में प्रेषित किया गया हो (पत्र सं0तिथि के साथ उल्लेखित करें)

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संबंधित कार्यक्रम अधिकारी/सलाहकार का नाम-श्री अशोक कुमार सिंह

संबंधित कार्यक्रम अधिकारी/सलाहकार का फोन नंबर-0612-2292059




प्रशासी पदाधिकारी

Annexure 1

ROP/FMR Budget Code No.(as per ROP 2010-11) : Part no.-3.4 A					
ROP/FMR Budget Head:Addl. Manpower for NRHM(Hospital Manager in FRU)					
Sl.No.	District	FRU	ROP approved amount allocation (in Rs. lakhs)	Committed Expenditure amount Allocation (in Rs. lakhs)	Total District Annual Allocation (FY 2010-11) (in Rs. lakhs)
1	Araria	2	450000		450000
2	Arwal	1	225000		225000
3	Aurangabad	2	450000		450000
4	Banka	2	450000		450000
5	Begusarai	2	450000		450000
6	Bhagalpur	2	450000		450000
7	Bhojpur	2	450000		450000
8	Buxar	2	450000		450000
9	Darbhanga	3	675000		675000
10	East Champaran	2	450000		450000
11	Gaya	2	450000		450000
12	Gopalganj	2	450000		450000
13	Jamui	2	450000		450000
14	Jehanabad	2	450000		450000
15	Kaimur	2	450000		450000
16	Katihar	2	450000		450000
17	Khagaria	2	450000		450000
18	Kishanganj	2	450000		450000
19	Lakhisarai	2	450000		450000
20	Madhepura	2	450000		450000
21	Madhubani	2	450000		450000
22	Munger	2	450000		450000
23	Muzaffarpur	2	450000		450000
24	Nalanda	2	450000		450000
25	Nawada	2	450000		450000
26	Patna	2	450000		450000
27	Purnia	2	450000		450000
28	Rohtas	2	450000		450000
29	Saharsa	3	675000		675000
30	Samastipur	2	450000		450000
31	Saran	2	450000		450000
32	Sheikhpura	1	225000		225000
33	Sheohar	2	450000		450000
34	Sitamarhi	2	450000		450000
35	Siwan	2	450000		450000
36	Supaul	2	450000		450000
37	Vaishali	2	450000		450000
38	West Champaran	2	450000		450000
Total		76	17100000		17100000
State Level Fund Retention			0		0
Grand Total			17100000		17100000

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कार्यक्रम का नाम: Additional Manpower under NRHM (Regional Programme Management Unit)

बजट/एफ0एम0आर0 शीर्ष (अनुलग्नक के आधार पर)— Additional Manpower under NRHM(Regional Programme Management Unit)

बजट क्रम संख्या/एफ0एम0आर0 कोड संख्या(अनुलग्नक के आधार पर)— 3.4B

कार्यक्रम का संक्षिप्त विवरण(5-10 वाक्य अधिकतम)

बिहार की गणना बड़े राज्यों की श्रेणी में की जाती है । इसी कारण राष्ट्रीय ग्रामीण स्वास्थ्य मिशन के अन्तर्गत विभिन्न कार्यक्रमों को सुचारु ढंग से क्रियान्वित करने के लिए उद्देश्य से NRHM के अन्तर्गत अतिरिक्त कार्य बल की आवश्यकता भी हो सकती है ।

NRHM कार्यक्रम का अक्षरशः पालन किये जाने के उद्देश्य से रिजनल प्रोग्राम मैनेजमेन्ट यूनिट की स्थापना की योजना है । इस यूनिट के तहत निम्नलिखित पदों के लिए बजट का प्रावधान किया गया है ।

इकाई राशि (रु0 लाख में)–

One Regional Programme Management Unit Expenses :					
Sl.No.	Particular	No. of Post	Salary(PM)	Expense	Amount (for 8 Months)
1	Regional Programme Manager	1	43000		344000
2	Regional Accounts Manager	1	35000		280000
3	Regional M & E Officer	1	30000		240000
4	Office Expenditure + Mobility			75000	600000
5	Meeting			25000	200000
	Total				1664000

वित्तीय दिशा-निर्देशन–

उपरोक्त के अनुसार पी0आई0पी0 की स्वीकृति के उपरान्त वेतन भुगतान किया जा सकेगा ।

इस संदर्भ में यदि कोई पत्र पूर्व में प्रेषित किया गया हो (पत्र सं0तिथि के साथ उल्लेखित करें)

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संबंधित कार्यक्रम अधिकारी/सलाहकार का नाम—श्री अशोक कुमार सिंह

संबंधित कार्यक्रम अधिकारी/सलाहकार का फोन नंबर—0612-2292059




प्रशासी पदाधिकारी

Annexure 1

ROP/FMR Budget Code No.(as per ROP 2010-11) : Part-no-3.4 B

ROP/FMR Budget Head:Addl. Manpower for NRHM(Regional Programme Management Unit(RPMU))

SLNo.	District	RDD	ROP approved amount allocation (in Rs. lakhs)	Committed Expenditure amount Allocation (in Rs. lakhs)	Total District Annual Allocation (FY 2010-11) (in Rs. lakhs)
1	Araria		0		0
2	Arwal		0		0
3	Aurangabad		0		0
4	Banka		0		0
5	Begusarai		0		0
6	Bhagalpur	Bhagalpur Division	1664000		1664000
7	Bhojpur		0		0
8	Buxar		0		0
9	Darbhanga	Darbhanga Division	1664000		1664000
10	East Champaran				
11	Gaya	Magadh Division	1664000		1664000
12	Gopalganj		0		0
13	Jamui		0		0
14	Jehanabad		0		0
15	Kaimur		0		0
16	Katihar		0		0
17	Khagaria		0		0
18	Kishanganj		0		0
19	Lakhisarai		0		0
20	Madhepura		0		0
21	Madhubani		0		0
22	Munger	Munger Division	1664000		1664000
23	Muzaffarpur	Tirhut Division	1664000		1664000
24	Nalanda		0		0
25	Nawada		0		0
26	Patna	Patna Division	1664000		1664000
27	Purnia	Purnia Division	1664000		1664000
28	Rohtas		0		0
29	Saharsa	Koshi Division	1664000		1664000
30	Samastipur		0		
31	Saran	Saran Division	1664000		1664000
32	Sheikhpura		0		0
33	Sheohar		0		0
34	Siwan		0		0
35	Siwan		0		0
36	Supaul		0		0
37	Wazirpur		0		0
38	West Champaran		0		0
Total		9 Division	14976000		14976000
State Level Fund Retention			1224000		1224000
Grand Total			16200000		16200000

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State Health Society, Bihar

Pariwar Kalyan Bhawan, Sheikhpura, Patna-14



Inviting applications for positions at Regional Programme Management Unit (RPMU)

In order to oversee proper and qualitative implementation of National Rural Health Mission (NRHM) in the districts, a Regional Programme Management Unit is being established at the divisional headquarter and districts which will be manned by Regional Programme Manager, Regional Accounts Manager and Regional M & E Officer.

For its proper functioning, State Health Society, Bihar invites applications from suitable career oriented professionals for the following post:

Sl. No.	Name of the posts	No. of Vacancy	Salary (PM) in Rs.
1.	Regional Programme Manager	(09) Unreserved - 05 EBC - 02 SC - 01 BC - 01	43,000/-
2.	Regional Accounts Manager	(09) Unreserved - 05 EBC - 02 SC - 01 BC - 01	35,000/-
3.	Regional Monitoring & Evaluation Officer	(09) Unreserved - 05 EBC - 02 SC - 01 BC - 01	30,000/-

General Conditions:

1. Maximum age limit 45 years.
2. Specific work experience in relevant field may be indicated in application.
3. The recruitment will be on contract basis for a period of 3 years which may be renewed every year based on performance & conduct of the consultant.
4. Application fees for the post mentioned above is Rs.500/- for applicants under General category, fee for OBC and SC/ST candidates would be Rs. 300/- and 250/- respectively for each of the positions.
5. **No application will be accepted without submission of application fee.**
6. Original Bank Draft (Application Fee) drawn on any nationalized bank and payable at Patna favoring "State Health Society, Bihar" should be sent along with application form/separately to Executive Director, State Health Society, Bihar, Pariwar Kalyan Bhawan, Sheikhpura, Patna 800014.
7. Candidates applying through email should mention the details of the Bank Draft in the appropriate place in the application format and may send the bank draft through speed post only at the above mentioned address.
8. Only short listed candidates will be called for interview.
9. No TA/DA will be given for attending the interview for any position.
10. The society reserves the right to cancel any or all the positions mentioned above.
11. Application in the prescribed format and complete in all respect must be sent to Executive Director, State Health Society, Bihar, Pariwar Kalyan Bhawan, Sheikhpura, Patna 800014 containing self attested photocopies of certificate and testimonials in sealed envelope by speed/registered post on or before **07/07/2010 at 5 PM. The name of the post applied for must be mentioned on the top of the envelope.**
12. Applications in the prescribed format can also be emailed at hr.shsbihar@gmail.com clearly mentioning the post applied in the subject line.
13. The ToR, qualifications/ experience/ emoluments of above positions and **application form** available on the website of the State Health Society, Bihar (www.statehealthsocietybihar.org).

Details of short listed candidates who would be invited for selection/interview will be displayed on the website: www.statehealthsocietybihar.org

Last date of submission of form along with fee is **07/07/2010 at 5 PM.**

Applications should be sent in prescribed format available on the above mentioned website clearly mentioning the position applied. Applications in other format will not be accepted.

For any further details/clarification regarding this advertisement, State Health Society, Bihar may be contacted on working days during office hours (10.00 – 17.00 hrs) on Ph. No. 0612-2281545/2285674.

Executive Director
State Health Society Bihar



राज्य स्वास्थ्य समिति, बिहार परिवार कल्याण भवन, शेखपुरा, पटना - 14



क्षेत्रीय कार्यक्रम प्रबंधन इकाई में रिक्त पदों को भरने हेतु आवेदन आमंत्रण

राज्य स्वास्थ्य समिति, बिहार द्वारा प्रमंडलीय मुख्यालय/जिलों में राष्ट्रीय ग्रामीण स्वास्थ्य मिशन के समुचित और गुणात्मक कार्यान्वयन की निगरानी के लिए क्षेत्रीय कार्यक्रम प्रबंधन इकाई की स्थापना करने का निर्णय लिया गया है, जिसमें क्षेत्रीय कार्यक्रम प्रबंधक, क्षेत्रीय लेखा प्रबंधक एवं क्षेत्रीय अनुश्रवण एवं मूल्यांकन पदाधिकारी कार्यरत रहेंगे।

इसके सुचारु रूप से कार्यशील बनाने हेतु राज्य स्वास्थ्य समिति, बिहार निम्नांकित संविदागत पदों हेतु सुयोग्य उम्मीदवारों से इस विज्ञापन के माध्यम से आवेदन-पत्र आमंत्रित करती है-

क्र.सं०	आवेदित पद का नाम	रिक्त पदों की संख्या	वेतन (प्रतिमाह) रुपये में
1.	क्षेत्रीय कार्यक्रम प्रबंधक	(09) अनारक्षित - 05 अत्यंत पिछड़ा वर्ग - 02 अनुसूचित जाति - 01 पिछड़ा वर्ग - 01	43,000/-
2.	क्षेत्रीय लेखा प्रबंधक	(09) अनारक्षित - 05 अत्यंत पिछड़ा वर्ग - 02 अनुसूचित जाति - 01 पिछड़ा वर्ग - 01	35,000/-
3.	क्षेत्रीय अनुश्रवण एवं मूल्यांकन पदाधिकारी	(09) अनारक्षित - 05 अत्यंत पिछड़ा वर्ग - 02 अनुसूचित जाति - 01 पिछड़ा वर्ग - 01	30,000/-

सामान्य निर्देश

- सभी पदों के लिए अधिकतम उम्र सीमा 45 वर्षों की होगी।
- अनुभव (यदि कोई हो) संबंधित क्षेत्र में विशिष्ट विशेषज्ञता के रूप में अनुभव का उल्लेख आवेदन में किया जा सकता है।
- अनुबंध अवधि- नियुक्ति अनुबंध के आधार पर 3 वर्षों के लिए होगी जो कार्यकुशलता एवं सलाहकार के आचरण के मूल्यांकन के आधार पर सेवा अवधि का विस्तार किया जा सकता है।
- आवेदकों को उपरोक्त पदों के आवेदन के लिए आवेदन शुल्क रु० 500/- (सामान्य), रु० 300/- (अत्यंत पिछड़ा वर्ग) एवं रु० 250/- (अनुसूचित जाति/जनजाति) है।
- कोई आवेदन बिना आवेदन शुल्क के स्वीकार नहीं किये जायेंगे।
- मूल बैंक ड्राफ्ट (आवेदन शुल्क) किसी भी राष्ट्रीयकृत बैंक द्वारा "राज्य स्वास्थ्य समिति, बिहार, पटना" के पक्ष में देय हो, आवेदन के साथ संलग्न कर या अलग से कार्यपालक निदेशक, राज्य स्वास्थ्य समिति, बिहार, परिवार कल्याण भवन, शेखपुरा, पटना को भेजा जाना चाहिए।
- कैसे उम्मीदवार जो ईमेल द्वारा आवेदन देंगे, उन्हें आवेदन के उपयुक्त स्थान में बैंक ड्राफ्ट की विवरणी देना अनिवार्य होगा एवं बैंक ड्राफ्ट की मूल प्रति अलग से स्पीड पोस्ट के माध्यम से उपरोक्त वर्णित पते पर भेजना होगा।
- केवल सुचिबद्ध उम्मीदवार को साक्षात्कार के लिए बुलाया जाएगा।
- साक्षात्कार में भाग लेने के लिए कोई यात्रा भत्ता देय नहीं होगा।
- राज्य स्वास्थ्य समिति, बिहार किसी एक पद अथवा उपरोक्त सभी पदों को रद्द करने का अधिकार सुरक्षित रखता है।
- पूर्ण आवेदन पत्र (विहित प्रपत्र) कार्यपालक निदेशक, राज्य स्वास्थ्य समिति, परिवार कल्याण भवन, शेखपुरा, पटना-14 के पते पर, अभिप्रेमाणित कॉम्प्लिकेट एवं प्रशंसा-पत्र की छायाप्रति के साथ बंद लिफाफे में स्पीड/निबंधित डाक के माध्यम से दिनांक 07.07.2010 के अपराह्न 5 बजे तक या उससे पूर्व निश्चित रूप से पहुँच जाना चाहिए। आवेदित पद का नाम लिफाफे के उपर अवश्य लिखा होना चाहिए।
- आवेदन पत्र विहित प्रपत्र में hr.shsbihar@gmail.com पर भी ई-मेल किया जा सकता है। आवेदित पद का नाम स्पष्ट लिखा होना चाहिए।
- सभी पदों से संबंधित नियम एवं शर्तें, योग्यता/अनुभव एवं आवेदन-प्रपत्र राज्य स्वास्थ्य समिति, बिहार के वेबसाइट www.statehealthsocietybihar.org पर उपलब्ध है।

सुचिबद्ध उम्मीदवारों की सूची जो साक्षात्कार के लिए चयनित किए जायेंगे उनकी विवरणी उपरोक्त वेबसाइट पर प्रदर्शित किया जाएगा। आवेदन (आवेदन शुल्क के साथ) बंद करने की अंतिम तिथि - 07.07.2010 के अपराह्न 5 बजे तक

उपरोक्त वेबसाइट पर उपलब्ध आवेदन प्रपत्र (जिसमें आवेदित पद का नाम स्पष्ट लिखा होना चाहिए) में ही आवेदन भेजा जाना चाहिए। विहित प्रपत्र में आवेदन नहीं भेजने की स्थिति में आवेदन स्वीकृत नहीं किया जाएगा।

यह विज्ञापन से संबंधित विस्तृत जानकारी/स्पष्टीकरण के लिए राज्य स्वास्थ्य समिति के दूरभाष संख्या 0612-2281545/2285674 पर कार्यावधि 09.00 - 17.00 बजे तक) में संपर्क किया जा सकता है।

State Health Society, Bihar
Pariwar Kalyan Bhawan, Sheikhpura, Patna 800014

Inviting applications for position – Regional Programme Management Unit

State Health Society, Bihar under National Rural Health Mission invites applications for positions at Regional Programme Management Unit on contract Basis. The details of position and essential qualifications are as under:

1. Position: Regional Programme Manager.

Reporting to Executive Director, SHSB & Additional Director – Planning, Monitoring & Evaluation, State Health Society, Bihar, Regional Deputy Director, Health.

Place of Posting – Regional Headquarter/Districts

No. of Position – 9 (1 position for each region)

Category – Open

Roles and Responsibilities:

1. Provide technical and managerial assistance for implementation of the NRHM and its goals in the districts falling under that region, as may be agreed upon from time to time with State Health Society.
2. Assist the ED, SHSB in all the matters relating to overall management of human and financial resources under the package of NRHM in the region.
3. Set up and manage regional programme management unit.
4. Analyze financial and physical progress report of all the districts in the region and take corrective measures for improving output.
5. Submit regional reports and organize regional meetings for reviewing the NRHM programme in the districts.
6. Support and guide District Programme Management unit of the concerned districts in the region in matters related to expenditure, releasing grant, preparation of budget etc for overall control of financial matters.
7. Provide necessary support to technical consultant appointed at state and field level during their field visit in their region.
8. Identify the cause of any unreasonable delay in the achievement of milestones or in the release of funds and propose corrective action.
9. Regular follow up of the programs and report to concerned authority accordingly. Ensure participation of Government authorities, development partners in the process to develop operational plans and strategies, monitoring the implementation process and progress.
10. Ensure Preparation of annual action plan for District under NRHM and ensure that proposed activities are implemented timely and as per the prescribed process.
11. Documentation of the best practices/success stories.
12. Undertake studies & budgeting and financial planning as required by the low performing districts of the region.
13. Undertake field visits in the districts falling under that region.
14. Undertake any other duties assigned to him by ED - SHSB and his team.

Qualification & Experience:

- Post graduation or higher qualification from AICTE recognized institute in Public health /Community health/ Social Sciences /Social Welfare/Rural Development/Rural Management
- At least 3 years of relevant work experience in any Health Systems areas – HR, HMIS, Planning etc preferably with government/NRHM set up.
- Computer proficiency with high level of familiarity with commonly used packages like MS Word, Excel and Power Point.
- Excellent communication and presentation skills, analytical and interpersonal abilities, excellent oral and written communication skills in English. Working knowledge of Hindi also desirable.
- Demonstrated ability to work in a multi-disciplinary team environment.
- Demonstrated experience in operationalizing health programme at field level / working in strengthening district level health systems.
- Existing District Programme Managers under NRHM may also apply.

2. Position: Regional Accounts Manager

Reporting to Executive Director SHSB, Additional Director – Finance, SHSB and RPM and RDD at RPMU Level

Place of Posting – Regional Headquarter / District

No. of Position – 9 (1 position for each region)

Category – Open

Roles & Responsibilities:

1. Periodic auditing/checking of accounts maintained by district health society / health facilities within the region and take remedial measures for proper maintenance of accounting system. Carry out regular internal checks and coordinate with external auditors and AG/CAG for meeting audit requirements and submit audit reports as required annually.
2. To establish audit & accounting systems, Procedures and internal controls on regular basis for programme funding to all the stakeholders and health facilities within the regional office.
3. To implement records and reporting formats to ensure that all financial transaction and information are accurately recorded and adequately monitored for decision making and projection.
4. Consolidate monthly and quarterly financial reports and variance analysis, assess the financial impact from the budget and suggest appropriate corrective actions.
5. To ensure that all expenses are in conformity with established rules and regulations.
6. To develop yearly financial plans and budgets, and timely disbursement of funds to all the stakeholders and health facilities within the region for the effective implementation of various programme.
7. Support supervision visit within the region.
8. Compile and monitor financial information of the various programme and other agencies as required.
9. Undertake any other finance related duties assigned to him by reporting officer.

Qualification and Experience:

- CA / Post graduation or higher qualification in financial management/ICWA.

- At least 3 years of relevant work experience in any Health Financing/NRHM areas.
- Computer proficiency with high level of familiarity with commonly used packages like Tally, MS Word, Excel and Power Point.
- Demonstrated ability to work in a multi-disciplinary team environment.
- Demonstrated experience in operationalizing health programme at field level / working in strengthening regional/district level health systems.
- Existing District Accounts Managers under NRHM may also apply.

3. Position: Regional Monitoring & Evaluation Officer

Reporting to : Executive Director, SHSB, **Deputy Director – Monitoring & Evaluation, State Health Society, Bihar** and RPM and RDD at RPMU level.

Place of Posting – Regional Headquarter / Districts

No. of Position – 9 (1 position for each region)

Category - Open

Roles & Responsibilities:

1. Responsible for supporting in overall monitoring of Program related activities including design, development, and implementation of data collection tools and information systems at regional level. (for all the concerned districts)
2. Provide feedback for policy and management at regional and society level.
3. Support process and impact monitoring of IEC materials, and other initiatives taken by Regional programme management unit.
4. Undertake field visits to project areas for monitoring of project activities and prepares routine reports on results of visits and project progress.
5. Develop Presentations; generate tables, graphs and relevant statistical data for technical review and monitoring purposes.
6. Support in building capacities at Regional, District and Block level on programme planning, monitoring and reporting and their importance in programme management.

Qualification and Experience:

- Post graduation or higher qualification in Public health /Community health/ Social welfare/Social Science/Rural Development/Rural Management from AICTE recognized institute.
- At least 3 years of relevant work experience in any Health Systems areas – HR, HMIS, Planning etc preferably with government/NRHM set up.
- Computer proficiency with high level of familiarity with commonly used packages like MS Word, Excel and Power Point.
- Excellent communication and presentation skills, analytical and interpersonal abilities, excellent oral and written communication skills in English. Working knowledge of Hindi also desirable.
- Demonstrated ability to work in a multi-disciplinary team environment.
- Demonstrated experience in operationalizing health monitoring & evaluation programme at field level / working in strengthening district level health systems.
- Existing District Monitoring & Evaluation Officers under NRHM may also apply.

Application Form

General Conditions:

1. Maximum age limit 45 years.
2. Specific work experience in relevant field may be indicated in application.
3. The recruitment will be on contract basis for a period of 3 years which may be renewed every year based on performance & conduct of the consultant.
4. Salary for Regional Programme Manager is Rs. 43,000/- , for Regional Accounts Manager Rs. 35,000/- and for Regional Monitoring & Evaluation Officer Rs. 30,000 PM.
5. Application fees for the post mentioned above is Rs.500/- for applicants under General category, fee for OBC and SC/ST candidates would be Rs. 300/- and 250/- respectively for each of the positions.
6. **No application will be accepted without submission of application fee.**
7. Original Bank Draft (Application Fee) drawn on any nationalized bank and payable at **Patna** favoring **"State Health Society, Bihar"** should be sent along with application form/separately to Executive Director, State Health Society, Bihar, Parivar Kalyan Bhawan, Sheikhpura, Patna 800014.
8. Candidates applying through email should mention the details of the Bank Draft in the appropriate place in the application format and may send the bank draft through speed post only at the above mentioned address.
9. Only short listed candidates will be called for interview.
10. No TA/DA will be given for attending the interview for any position.
11. The society reserves the right to cancel any or all the positions mentioned above.
12. Application in the prescribed format and complete in all respect must be sent to Executive Director, State Health Society, Bihar, Parivar Kalyan Bhawan, Sheikhpura, Patna 800014 containing self attested photocopies of certificate and testimonials in sealed envelope by speed/registered post on or before 07/07/2010 at 5 pm. **The name of the post applied for must be mentioned on the top of the envelope.**
13. Applications in the prescribed format can also be emailed at hr.shsbihar@gmail.com clearly mentioning the post applied in the subject line.

Details of short listed candidates who would be invited for selection/interview will be displayed on the website: www.statehealthsocietybihar.org

Last date of submission of form along with fee is **07/07/2010 at 5 pm.**

Applications should be sent in prescribed format available on the above mentioned website clearly mentioning the position applied. Applications in other format will not be accepted.

For any further details/clarification regarding this advertisement, State Health Society, Bihar may be contacted on working days during office hours (10.00 – 17.00 hrs) on Ph. No. 0612-2281545/2285674

**Executive Director
State Health Society Bihar**

Application Form

Application for the post of				
Demand Draft Details		Issuing Bank: Branch: Demand Draft Number: Date of issue: Payable at: Category: General/OBC/SC ST (tick mark whichever is applicable)		
Name				
Present Address				
Permanent Address				
Contact Number				
E-mail				
Father's/ Husband's Name				
Date of Birth				
Marital Status				
Nationality				
Academic background (Starting from highest)				
SN	Qualification	School/Institute/University	Year of passing	Percentage of Marks/ grades obtained (if any)
1				
2				
3				
4				

Trainings and workshops attended

SN	Topic	Institution/Organization	Year	Objective of the training/workshop
1				
2				
3				
4				

Work Experience (starting from the latest)

Experience 1	From	
	To	
	Name of the Organization with its brief profile	
	Designation held	
	Brief profile of the responsibilities held	
Experience 2	From	
	To	
	Name of the Organization with its brief profile	
	Designation held	
	Brief profile of the responsibilities held	
Experience 3	From	
	To	
	Name of the Organization with its brief profile	

Designation held	c
Brief profile of the responsibilities held	

Any other information that the candidate would like to give in support of his/her candidature

Signature

Note: The candidate may use additional paper if required.

क्र.सं.	जिला का नाम	राशि प्रतिमास	राशि वार्षिक
1.	राजस्थान	41,000.00	4,92,000.00
2.	गुजरात	41,000.00	4,92,000.00
3.	महाराष्ट्र	41,000.00	4,92,000.00
4.	कर्नाटक	41,000.00	4,92,000.00
5.	आंध्र प्रदेश	41,000.00	4,92,000.00
6.	तमिल नाडु	41,000.00	4,92,000.00
	कुल राशि	246,000.00	29,52,000.00

(हस्ताक्षर)
(नाम)
राज्य कार्यपालक
राज्य स्वास्थ्य अधिकारी